



**Annual OFFENCE DECLARATION for Volunteers  
2015-2016 School Year**

<b>NAME: (Please Print)</b>	<b>Date of Birth</b>		
	<b>Year</b>	<b>Month</b>	<b>Day</b>
<b>SCHOOL:</b>			

**I DECLARE**, since the last Criminal Background Check and Vulnerable Sector Screen or Offence Declaration collected by this Board, that:

I have **no** convictions under the Criminal Code of Canada, up to and including the date of this declaration, for which a pardon has not been issued or granted under the Criminal Records Act (Canada).

**OR**

I have been convicted of the following criminal offences under the Criminal Code of Canada for which a pardon under the Criminal Records Act (Canada) has not been issued or granted:

List of Offences

1. a) Date: \_\_\_\_\_  
b) Court Location: \_\_\_\_\_  
c) Conviction: \_\_\_\_\_
2. a) Date: \_\_\_\_\_  
b) Court Location: \_\_\_\_\_  
c) Conviction: \_\_\_\_\_
3. a) Date: \_\_\_\_\_  
b) Court Location: \_\_\_\_\_  
c) Conviction: \_\_\_\_\_

(Use additional pages, if necessary.)

\_\_\_\_\_  
Signature Date

If the Offence Declaration is not received by December 31<sup>st</sup>, a new Criminal Records Check and Vulnerable Sector Screen will be required prior to volunteering.

Information collected on this form is collected under the authority of the S.170 of the Education Act and Board Policy 3250 in accordance with the Municipal Freedom of Information and Protection of Privacy Act (MFI PPA) and will be used for volunteer screening and placement. The completed Offence Declaration must be submitted annually and will be retained with the applicant's Criminal Records Check and Vulnerable Sector Screening report submitted by the applicant as required by Board Policy 3250